



# DEMOCRACY PREP HARLEM HIGH

Work Hard. Go to College. Change the World!

## DPHHS Replacement Metro Card Form

*As of November 2016, this form is required for all replacement Metro Cards. Scholars will receive a 4-point violation for each lost metro card(s). Replacement cards take up to 2 weeks to arrive, in order to be reassigned. If you have any questions please email Ms. Hewitt: [Monifa.hewitt@democracyprep.org](mailto:Monifa.hewitt@democracyprep.org).*

Name \_\_\_\_\_

Grade \_\_\_\_\_ Date of Request: \_\_\_\_\_

Homeroom \_\_\_\_\_ Advisor: \_\_\_\_\_

How many metro cards have you received? \_\_\_\_\_

Why are you requesting a replacement?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What will you do to ensure the safety of your new MetroCard?

\_\_\_\_\_  
\_\_\_\_\_

Where did you typically keep your old Metro Card? Where will you keep your replacement to ensure your possession of it throughout the semester?

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

**Parents Signature** \_\_\_\_\_ **Date** \_\_\_\_\_